

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - PUNJAB CHEMICALS AND CROP PROTECTION LIMITED
2. Quarter ending - 31st March, 2020

i. Composition Of Board Of Director

Title (Mr./Ms)	Name of the Director	DIN	PAN	Category (Chairperson /Executive/Non-Executive/ Independent/ Nominee)	Sub Category	Initial Date of Appointment	Date of Appointment	Date of Cessation	Tenure	Date of Birth	Whether special resolution passed?	Date of passing special resolution	No. of Directorship in listed entities including this listed entity	No of Independent Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity	Membership in Committees of the Company	Remarks
Mr.	Mukesh Dahyabhai Patel	00009605	ACQPP7668D	ID,C & NED		19-Feb-1985	13-Aug-2019		60	12-Dec-1949	NA		3	3	6	4	AC,SC, RC,NRC	For calculating no. of memberships, membership

																		ip of the unlisted Companies and position held as Chairman is included.
Mr.	Shalil Shashi Kumar Shroff	00015621	AABPS6589H	ED	MD	15-Jan-1998	15-Jan-2018		36	11-Dec-1964	NA		1	0	1	0	SC,RC	
Mr.	Capt. Surjit Singh Chopra	00146490	AADPC3510E	NED		18-Aug-2004	18-Aug-2004			08-Apr-1940	Yes	11-Mar-2019	1	0	0	0		
Mr.	Vijay Dilbagh Rai	00075837	AEVPR2852L	ID		28-Feb-1985	13-Aug-2019		60	13-Oct-1946	Yes	13-Aug-2019	1	1	4	1	AC,SC, NRC	For calculating no. of memberships, membership of the unlisted

																		Companies and position held as Chairman is included.
Mr.	Sheo Prasad Singh	06493455	AFL PS9474A	ID		28-May-2015	11-Sep-2015		60	28-Apr-1952	NA		1	1	1	0	AC,NRC	
Mr.	Shivshankar Shripal Tiwari	00019058	AAG PT6083N	NED		28-May-2015	28-May-2015			30-Aug-1953	NA		1	0	0	0	RMC	
Mr.	Avtar Singh	00063569	ACJ PS5761R	ED		14-Nov-1996	14-Nov-2017		36	04-Oct-1958	NA		1	0	2	0	SC,RC	For calculating no. of memberships, membership of the unlisted Companies and position

																		held as Chair man is included.
Mrs.	Aruna Rajendra Bhinge	074 749 50	AEF PB53 88F	NED		29-May-2018	29-May-2018			09-Sep-1957	NA		2	1	2	0	AC,NR C	

Company Remarks	
Whether Permanent chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	No

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Mukesh Dahyabhai Patel	ID,C & NED	Member	22-Jan-2002	
2	Vijay Dilbagh Rai	ID	Chairperson	18-Aug-2004	
3	Aruna Rajendra Bhinge	NED	Member	29-May-2018	
4	Sheo Prasad Singh	ID	Member	28-May-2015	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Avtar Singh	ED	Member	22-Jan-2002	
2	Mukesh Dahyabhai Patel	ID,C &	Chairperson	06-Apr-2006	

		NED			
3	Shalil ShashiKumar Shroff	ED	Member	18-Aug-2004	
4	Vijay Dilbagh Rai	ID	Member	22-Jan-2002	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Shalil ShashiKumar Shroff	ED	Chairperson	28-Dec-2005	
2	Mukesh Dahyabhai Patel	ID,C & NED	Member	30-Apr-2013	
3	Avtar Singh	ED	Member	28-Dec-2005	
4	Shivshankar Shripal Tiwari	NED	Member	28-Dec-2005	

Company Remarks	
Whether Permanent chairperson appointed	Yes

d. Nomination and Remuneration Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Vijay Dilbagh Rai	ID	Chairperson	18-Aug-2004	
2	Aruna Rajendra Bhinge	NED	Member	29-May-2018	
3	Sheo Prasad Singh	ID	Member	28-May-2015	
4	Mukesh Dahyabhai Patel	ID,C & NED	Member	06-Apr-2006	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting	Date(s) of Meeting	Whether	Number of	Number of Independent
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(if any) in the previous quarter	(if any) in the relevant quarter	requirement of Quorum met	Directors present	Directors present
12-Nov-2019	24-Jan-2020	Yes	7	3
12-Nov-2019	31-Jan-2020	Yes	8	3
12-Nov-2019	05-Mar-2020	Yes	7	3

Company Remarks	
Maximum gap between any two consecutive (in number of days)	72

iv. **Meeting of Committees**

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	12-Nov-2019	31-Jan-2020	Yes	4	3
Audit Committee	12-Nov-2019	05-Mar-2020	Yes	4	3
Stakeholders Relationship Committee		31-Jan-2020	Yes	4	2
Nomination & Remuneration Committee		31-Jan-2020	Yes	4	3
Risk Management Committee		05-Mar-2020	Yes	4	1

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	79

v. **Related Party Transactions**

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
b. Any comments/observations/advice of Board of Directors may be mentioned here:

%affirmComments%

Name : PUNIT K ABROL
Designation : COMPANY SECRETARY CUM COMPLIANCE OFFICER

ANNEXURE II

Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

I. Disclosure on website in terms of Listing Regulations			
Item	Compliance status	Company Remark	Website
As per regulation 46(2) of the LODR:			
Details of business	Yes		www.punjabchemicals.com
Terms and conditions of appointment of independent directors	Yes		www.punjabchemicals.com
Composition of various committees of board of directors	Yes		www.punjabchemicals.com
Code of conduct of board of directors and senior management personnel	Yes		www.punjabchemicals.com
Details of establishment of vigil mechanism/ Whistle Blower policy	Yes		www.punjabchemicals.com
Criteria of making payments to non-executive directors	Yes		www.punjabchemicals.com
Policy on dealing with related party transactions	Yes		www.punjabchemicals.com
Policy for determining 'material' subsidiaries	Yes		www.punjabchemicals.com
Details of familiarization programs imparted to independent directors	Yes		www.punjabchemicals.com
Email address for grievance redressal and other relevant details entity who are responsible for assisting and handling investor grievances	Yes		www.punjabchemicals.com
Contact information of the designated officials of the listed entity who are	Yes		www.punjabchemicals.com
Financial results	Yes		www.punjabchemicals.com
Shareholding pattern	Yes		www.punjabchemicals.com
Details of agreements entered into with the media companies and/or their associates	Not Applicable		
Schedule of analyst or institutional investor meet and presentations made by the listed entity to analysts or institutional investors simultaneously with submission to	Not Applicable		
New name and the old name of the listed entity	Not Applicable		
Advertisements as per regulation 47 (1)	Yes		www.punjabchemicals.com
Credit rating or revision in credit rating obtained by the entity for all its outstanding	Not Applicable		
Separate audited financial statements of each subsidiary of the listed entity in	Yes		www.punjabchemicals.com
As per other regulations of the LODR:			
Whether company has provided information under separate section on its website as per Regulation 46(2)	Yes		www.punjabchemicals.com
Materiality Policy as per Regulation 30	Yes		www.punjabchemicals.com
Dividend Distribution policy as per Regulation 43A (as applicable)	Not Applicable		
It is certified that these contents on the website of the listed entity are correct.	Yes		www.punjabchemicals.com
II Annual Affirmations			
Particulars	Regulation Number	Compliance status	Company Remark

<i>Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'</i>	16(1)(b) & 25(6)	Yes	
<i>Board composition</i>	17(1), 17(1A) & 17(1B)	Yes	
<i>Meeting of Board of directors</i>	17(2)	Yes	
<i>Quorum of Board meeting</i>	17(2A)	Yes	
<i>Review of Compliance Reports</i>	17(3)	Yes	
<i>Plans for orderly succession for appointments</i>	17(4)	Yes	
<i>Code of Conduct</i>	17(5)	Yes	
<i>Fees/compensation</i>	17(6)	Yes	
<i>Minimum Information</i>	17(7)	Yes	
<i>Compliance Certificate</i>	17(8)	Yes	
<i>Risk Assessment & Management</i>	17(9)	Yes	
<i>Performance Evaluation of Independent Directors</i>	17(10)	Yes	
<i>Recommendation of Board</i>	17(11)	Yes	
<i>Maximum number of directorship</i>	17A	Yes	
<i>Composition of Audit Committee</i>	18(1)	Yes	
<i>Meeting of Audit Committee</i>	18(2)	Yes	
<i>Composition of nomination & remuneration committee</i>	19(1) & (2)	Yes	
<i>Quorum of Nomination and Remuneration Committee meeting</i>	19(2A)	Yes	
<i>Meeting of nomination & remuneration committee</i>	19(3A)	Yes	
<i>Composition of Stakeholder Relationship Committee</i>	20(1), 20(2) and 20(2A)	Yes	
<i>Meeting of stakeholder relationship committee</i>	20(3A)	Yes	
<i>Composition and role of risk management committee</i>	21(1),(2),(3),(4)	Yes	
<i>Meeting of Risk Management Committee</i>	22	Yes	
<i>Vigil Mechanism</i>	22	Yes	
<i>Policy for related party Transaction</i>	23(1),(1A),(5),(6),(Yes	
<i>Prior or Omnibus approval of Audit Committee for all related party transactions</i>	23(2), (3)	Yes	
<i>Approval for material related party transactions</i>	23(4)	Yes	

<i>Disclosure of related party transactions on consolidated basis</i>	23(9)	Yes	
<i>Composition of Board of Directors of unlisted material Subsidiary</i>	24(1)	Yes	
<i>Other Corporate Governance requirements with respect to subsidiary of listed entity</i>	24(2),(3),(4),(5) & (6)	Yes	
<i>Annual Secretarial Compliance Report</i>	24(A)	Yes	
<i>Alternate Director to Independent Director</i>	25(1)	Not Applicable	
<i>Maximum Tenure</i>	25(2)	Yes	
<i>Meeting of independent directors</i>	25(3) & (4)	Yes	
<i>Familiarization of independent directors</i>	25(7)	Yes	
<i>Declaration from Independent Director</i>	25(8) & (9)	Yes	
<i>D & O Insurance for Independent Directors</i>	25(10)	Yes	
<i>Memberships in Committees</i>	26(1)	Yes	
<i>Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel</i>	26(3)	Yes	
<i>Disclosure of Shareholding by Non- Executive Directors</i>	26(4)	Yes	
<i>Policy with respect to Obligations of directors and senior management</i>	26(2) & 26(5)	Yes	

Other Information	
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III Affirmations:

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied. -
Yes

Other Information	
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Name : **Punit K. Abrol**
Designation : **Company Secretary**