

**PUNJAB CHEMICALS AND CROP PROTECTION LIMITED**

**CIN :L24231CH1975PLC003603**

Regd. Office: SCO-183, 1<sup>st</sup> Floor, Sector 26, Madhya Marg, Chandigarh-160019

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Website: [www.punjabchemicals.com](http://www.punjabchemicals.com); E-mail: info@punjabchemicals.com

**NOTICE**

**Annual General Meeting:**

NOTICE IS HEREBY GIVEN that 39<sup>th</sup> Annual General Meeting ("AGM") of the Company will be held on Friday, the 11<sup>th</sup> September, 2015 at 9.30 a.m. at PHD House, Sector-31, Chandigarh to transact the Ordinary and Special business as set out in the Notice convening the AGM, which has been dispatched/ e-mailed to all the Members along with the Annual Report for the Financial year 2014-15.

**Book Closure:**

Notice is further given pursuant to Section 91 of the Companies Act, 2013 read with the Rules made thereunder and as per the Listing Agreement with the Stock Exchanges, the Register of Members and Share Transfer Books of the Company will remain closed from Friday, the 4<sup>th</sup> September, 2015 to Friday, the 11<sup>th</sup> September, 2015 (both days inclusive).

**E-voting facility:**

As per Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended from time to time, and Clause 35 B of the Listing Agreement, the Company is pleased to provide the facility to its Members to exercise their right to vote by electronic means from a place other than the venue of the Meeting ("remote e-voting"). The Company has engaged the services of Central Depository Services Limited (CDSL) to provide remote e-voting facility to the Members of the Company. The details of the remote e-voting are as follows:

- a) The notice convening the AGM along with E-voting form were dispatched on and before 17<sup>th</sup> August, 2015.
- b) Shri S.K Sharma of S.K. Sharma & Associates, Practicing Company Secretary (Membership no.: FCS 374) has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- c) Date and time of commencement of remote e-voting: 7<sup>th</sup> September, 2015, (9:00 a.m.)
- d) Date and time of end of remote e-voting: 10<sup>th</sup> September, 2015 (5:00 p.m.)
- e) The remote e-voting shall not be allowed beyond 10<sup>th</sup> September, 2015 (5:00 p.m.)
- f) A person whose name appears in the Register of Members/ Beneficial owners as on the cut-off date i.e 4<sup>th</sup> September, 2015 shall only be entitled to avail the facility of remote e-voting as well as voting at the Meeting. The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company as on this cut-off date.

- g) A person, who becomes Member of the Company after the dispatch of the Notice of the Meeting and holding shares as on the cut-off date, may obtain the User ID and password by following the detailed procedure as provided in the E-voting Instruction Slip posted on the website of the Company viz. [www.punjabchemicals.com](http://www.punjabchemicals.com) and on the website of CDSL viz. [www.evotingindia.com](http://www.evotingindia.com) (refer the Frequently Asked Questions (“FAQs”) and e-voting manual under help section).
- h) Notice of the Meeting which is available on the website of the Company and CDSL’s website. If the Member is already registered with CDSL for e-voting then he can use his existing User ID and password for casting the vote through remote e-voting.
- i) A facility of voting through ballot paper shall also be made available at the AGM and Member attending the Meeting who have not already cast their vote by remote e-voting shall be able to exercise their right to vote at the Meeting.
- j) The Members who have cast their vote by remote e-voting prior to the Meeting may attend the Meeting but shall not be entitled to cast their votes again.
- k) The results shall be declared on or after the AGM of the Company. The Results declared along with Scrutinizers Report shall be placed on the Company’s website [www.punjabchemicals.com](http://www.punjabchemicals.com) and on the website of CDSL within two (2) days of passing resolutions at the AGM of the Company and communicated to the BSE Limited and National Stock Exchange India Limited where the shares of the Company are listed.
- l) Members may address their queries/ grievances, if any to the Company’s investor email id [investorhelp@punjabchemicals.com](mailto:investorhelp@punjabchemicals.com).

By order of the Board of Directors

Sd/-

Punit K Abrol

Sr. V.P (Finance) & Secretary

Place: Chandigarh

Date: August 18, 2015